A BRIEF REPORT ON GRANTHAKANAN LIBRARY, COLLEGE OF EDUCATION, NAGAON

1. Library Infrastructure:-

a) Library Building is situated on the 1st floor of the Academic Building.

b) Space Provision:-

i) Reading Room:- ……22ft x 22ft = 484 sqft

ii) Stack Area :- 838 sq ft

iii) Digital Library ……9ft x 12ft = 108 sqft

c) Seating capacity :-

i) Reading room……66nos

ii) Digital Library……..…05 nos

2. Infrastructures and services:-

Particulars	2025-26
Numbers of computers	02
Numbers of computes for Students	03
Barcode Printer	01
Book scanner	01
Printer	01
C.C Camera	04

3. LIBRARY STOCK :-

Description	Nos
1.Total No of Books	**9159**
a) Text Book	6138
b) Reference Books	3021
c) Dissertation	133
2. No of Journals	22nos
3. No of Magazines	03nos
4. No of E- Journals	DELNET
5. No of bound periodical volumes	15
6. No of Newspapers	08

4. Subject wise Book collection :-

Sl No	Particulars		Nos
01	Subject wise Book collection	Assamese	1901
		Art & Drama	64
		Bengali	47
		Biography	74
		Books for competitive exam	64
		Computer Science	86
		English	752
		Environmental Science	109
		Geography	280
		Mathematics	275
		Education	3390
		Hindi	95
		History	189
		Philosophy	176
		Physical Education	35
		Political Science	259
		Psychology	270
		Science	134
		Social Science	251
		Sociology	58
		Dictionary	106
		Encyclopedia	43
		Year Book	12
		Others	293
		Economics	196
		Total	**9159**

5. Special Collection:-

Sl.No	Particulars	Nos
1	Vedas	04
2	Upanishad	04
3	Books on Mahapurush Sankardev & Madhabdeb	80
4	Ramayan	01
5	Mahabharat	01
6	Bible	01
7	Dissertation	133
8	Hand written Magazine	05
9	Palm leaf Manuscript	01

7. <u>Institutional Repository :-</u>

Digital Library	Nos
Number of E-Books	11
Number of Journals	22
Number of E-Books	11
Number of Question papers	All B.Ed & M.Ed QuestionPapersFrom2018 onwards
Number of Magazine	04 Hand written magazine
Number of E-Notes & E materials	32

8. Other Information:-

1. Processing and automation:-

a) Cataloguing process:- Cataloguing of existing as well as newly purchased books is being done by using catalogue module of Koha (Cloud) version.

b) Issuing process :- Circulation of books is being done circulation module Koha.

c) Serial Control :- Record keeping of Periodicals/ Journals are being done in extra register book.

9 . Facilities available in Granthkanan:-

i) Book Bank Facilities
ii) Reprographic Services
iii) Career oriented Library service for students to prepare for various Jobs
iv) Online digital library facility for remote access of resources.
v) Mobile library facility for physically challenge students