

Proceedings of IQAC meeting held on 25.09.2018

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	<i>Baruah</i>
2.	Sri sahananda Ojah	G.B. member	<i>Sahananda Ojah</i>
3.	Sri Atul Ch. Borah	G.B. member	<i>Atul Ch. Borah</i>
4.	Sri Alok Goswami	G.B. member	<i>Alok Goswami</i>
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Arup Saikia	G.B. member	
7.	Sri Jahnavi Das	Staff member	<i>Jahnavi Das</i>
8.	Dr. Sewali Borah	Coordinator	<i>Sewali Borah</i>
9.	Sri Mitali Devi	Staff member	<i>Mitali Devi</i>
10.	Sri Bandana Sabhapandit	Staff member	<i>Bandana Sabhapandit</i>
11.	Sri Samar Dev	Office member	<i>Samar Dev</i>
12.	Sri Dilip Saikia	Office member	<i>Dilip Saikia</i>
13.	Sri Jatindra Mohan Borah	Office member	<i>Jatindra Mohan Borah</i>
14.	Sri Abinash Dutta	Alumni member	<i>Abinash Dutta</i>
15.	Sri Chayanika Handique	Student member	<i>Chayanika Handique</i>

S Borah
Dr. Sewali Borah
 Coordinator, IQAC
 College of Education, Nagaon

Baruah
Dr. Manoshikha Baruah
 Chairperson, IQAC
 College of Education, Nagaon

Proceedings of IQAC meeting held on 25.09.2018

IQAC coordinator welcomed all the members and briefed about the agenda and requested the Principal to Chair the meeting. The meeting held on 25.09.2018 at 11.00 a.m. in the room of IQAC.

The minutes of the meeting are as follows:-

Agenda 1 : Regarding minutes of the previous meeting and implementations.

Resolution : Coordinator describe on activities done as per the resolutions of the last meeting.

- World Environment Day is celebrated on 5th june, 2018 as per the previous schedule. Plantation programme conducted by the students of B.Ed. 2nd year and alumni of the college. Public awareness programme on 'Polythene Use' held by B.Ed. and M.Ed. 1st year students.

Agenda 2 : Regarding observation of "Nai Talim week".

Resolution : Meeting discussed on the topic and decided to observe the 'Nai Talim' week with the following activities in the month of October -

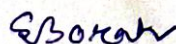
1. Street Drama
2. Awareness programme on "use of Local product".
3. Cleanliness programme in slam areas of Nagaon town
4. Slogan competition among students on 'Love the earth'
5. Vigilance awareness programme

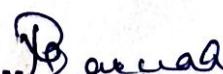
Agenda 3 : Regarding a District level 'Legal awareness programme'.

Resolution: Coordinator said regarding a letter received from Nagaon Bar Association. Meeting discussed on the matter and agreed on the importance of such programme among the new generation. Then meeting decided to organize a 'Legal Awareness programme' on "Human Rights" in the month of december, 2018.

Agenda 4 : Regarding a talk programme on 'Employability and Life Skill'.

Resolution : Meeting discussed to organize a programme on the topic among the M.Ed. Students. Sri Sahajananda Ojah said on the importance of life skills for quality development of human personality. All the members agreed to organize the programme on January, 2019.


Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon


Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Agenda 5: Regarding result analysis.

Resolution : Result analysis of the examination, session 2017-18 that was declared on 8.11.2018 by the Gauhati University. The Result of the College is as follows-

	Male	Female	Total
Appeared	25	71	96
Passed	25	71	96
1 st class	25	71	96

Pass percentage = 100%

Agenda 6: Regarding hand written magazine of the college.

Resolution : As per the previous years, meeting agreed to preserve the wall magazine in hand-written format by the B.Ed. 1st year students of the session 2018-2019.

Agenda 7: Regarding SWO programme.

Resolution: All the members took part in this agenda and offered their valuable suggestions. Sri Biren Das suggested organizing an activity programme to prepare 'Show Pieces' from west product. All the members agreed with the suggestion and decided to organize a programme on it.

Agenda 8 : Regarding date of the next meeting.

Resolution: It was decided that the next meeting will be held on March, 2019

EBorah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of IQAC meeting held on 08.03.2019

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	Baruah
2.	Sri sahananda Ojah	G.B. member	Sahan Ojah
3.	Sri Atul Ch. Borah	G.B. member	Atul Ch. Borah
4.	Sri Alok Goswami	G.B. member	Alok Goswami
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Arup Saikia	G.B. member	
7.	Sri Jahnavi Das	Staff member	Jahnavi Das
8.	Dr. Sewali Borah	Coordinator	Sewali Borah
9.	Sri Mitali Devi	Staff member	Mitali Devi
10.	Sri Bandana Sabhapandit	Staff member	Bandita
11.	Sri Samar Dev	Office member	Samar Dev
12.	Sri Dilip Saikia	Office member	Dilip Saikia
13.	Sri Jatindra Mohan Borah	Office member	Jatindra Mohan Borah
14.	Sri Chayanika Handique	Alumni member	Chayanika Handique
15.	Sri Lipika Hazarika	Student member	Lipika Hazarika

S. Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of the IQAC meeting held on 08/03/2019

IQAC coordinator welcomed all the members and briefed about the agenda and requested the Principal to Chair the meeting. The meeting held on 8.03.2019 at 11.00 a.m. in the room of IQAC.

The minutes of the meeting are as follows:-

Agenda 1 : Regarding minutes of the previous meeting and implementations.

Resolution : Coordinator describe on activities done as per the resolutions of the last meeting.

- 'Nai Talim week' is celebrated successfully from 26.09.2018 to 02.10.2018, with the different activities. Numbers of participants of the programme were 200.
- District Level 'Legal Awareness Programme' was held successfully on 12.12. 2018 and as an expert speaker Sri Mitali Sharma, senior advocate of Nagaon Bar Association was present in the meeting. Number of participants were 220.
- B.Ed. 1st year students prepared the hand written form of wall magazine of the session 2018-2019 on 10.04. 2019. Name of the magazine is "Gyatobya". Numbers of participants were 20 for that activity.
- A talk programme on "Employability and life skills" was organized for the M.Ed. students on 01.01.2019. Prof. J.C. Kalita, Dept. of zoology, Gauhati University; Dr. Dilip Sharma, Rtrd. HoD, Deprt. of Hindi, Nowgong College; Dr. Bobby Bhuyan, HoD, Dept. of Education, ADP College; DR. Rajita Kalita, HoD, dept. of Assamese, ADP College. Number of participant 35.
- As a part of SWO programme, making of 'Show pieces from West Product' was done among the B.Ed 1st year students on 05.01.2019. Former college faculty Sri Runjun Borah was present as Resource Person in the programme. Number of participant 70.

Agenda 2: Regarding a National workshop on MOOC-E Learning.

Resolution : Meeting discussed to organize a national workshop on E-Learning. Prof. J.C. Kalita urged that Dr. Naraginiti A Reddy, Prof. North- Eastern Hill University, Shillong may be invited as Resource person for the purpose. All members agreed with Prof. J.C. Kalita and decided to organize it in January, 2019.

S. Borah
Dr. Sewati Borah
Coordinator, IQAC
College of Education, Nagaon

Manoshikha Baruah
Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Agenda 3: Regarding a popular talk on 'Problems of girls' education in secondary level'.

Resolution : Meeting discussed to organize a popular talk programme on 'Problems of girls education in secondary level'. All the members took part in the discussion and provided valuable suggestions to conduct the programme. Sri Bandana Sabhapandit suggested to select any secondary school for the purpose. Then meeting decided to organize the programme in Urban High School for the purpose and the programme will be held on april, 2019.

Agenda 4 : Regarding organization of a debate competition in Khagorijaan Night High School.

Resolution: Meeting discussed on the matter and decided to organize a debate competition among IX and X standard students of Khagorijaan Night High School in the month of May, 2019.

Agenda 5 : Regarding preparation of Academic Calendar.

Resolution: Meeting authorized the Academic Committee to prepare Academic Calendar for the session 2018-2019.

Agenda 6 : Regarding organization of awareness programme on 'Gender Inequality'.

Resolution: College of Education, Nagaon always taking initiative to make the society gender- biasfree. Meeting discussed and decided to organize awareness programme on 'Gender Inequality' in twelve secondary Schools of Nagaon District in this year too.

Agenda 7 : Regarding date of the next meeting.

Resolution: It was decided that the next meeting will be held on May 2019.

Dr. Sewali Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Dr. Manoshikha Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of IQAC meeting held on 16.05.2019

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	<i>Baruah</i>
2.	Sri Sahajananda Ojah	G.B. member	<i>Sahajananda Ojah</i>
3.	Sri Atul Ch. Borah	G.B. member	<i>Atul Ch. Borah</i>
4.	Sri Alok Goswami	G.B. member	<i>Alok Goswami</i>
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Arup Saikia	G.B. member	
7.	Sri Jahnavi Das	Staff member	<i>Jahnavi Das</i>
8.	Dr. Sewali Borah	Coordinator	<i>Sewali Borah</i>
9.	Sri Mitali Devi	Staff member	<i>Mitali Devi</i>
10.	Sri Bandana Sabhapandit	Staff member	<i>Bandana Sabhapandit</i>
11.	Sri Samar Dev	Office member	<i>Samar Dev</i>
12.	Sri Dilip Saikia	Office member	<i>Dilip Saikia</i>
13.	Sri Jatindra Mohan Borah	Office member	<i>Jatindra Mohan Borah</i>
14.	Sri Chayanika Handique	Alumni member	<i>Chayanika Handique</i>
15.	Sri Lipika Hazarika	Student member	<i>Lipika Hazarika</i>

S. Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah
Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of the IQAC meeting held on 16.05.2019

IQAC coordinator welcomed all the members and briefed about the agenda and requested the Principal to Chair the meeting. The meeting held on 16.05.2019 at 11.00 a.m. in the room of IQAC.

The minutes of the meeting are as follows:-

Agenda 1 : Regarding minutes of the previous meeting and implementations.

Resolution: Coordinator explained on different activities held according to the resolutions of the last meeting.

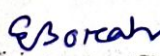
- A National workshop on '**MOOC-E Learning**' organized on January 24, 2019. Dr. Naraginiti A. Reddy, Prof. North- Eastern Hill University, Shillong invited as Resource Person for the purpose. Numbers of participant were 120.
- Coordinator said in the meeting that as per the decision of the previous meeting awareness programme on '**Gender Inequalities**' was held in different 12 secondary schools of Nagaon town during the month of March and April, 2019. Numbers of participant were 100 B.Ed. 2nd year students.
- A popular talk programme on '**Problems of girls' education in secondary level**' organized in Urban High School on 23.04.2019. Number of participant 10 B.Ed. 2nd year students.
- '**Debate Competition**' organized in Khagarijaan Night High school on 23.02.2019. Total number of participant 20 B.Ed. 1st year students of the college.
- Academic calendar is prepared on 15.05.2019 by the Academic Committee.

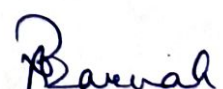
Agenda 2: Regarding World Environmental Day celebration.

Resolution: Meeting discussed on the matter and decided to observe World Environment Day by doing the following schedule –

- (i) An awareness programme on "The Trees produce maximum oxygen"

Agenda 3 : Regarding academic calendar .


Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon


Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Resolution: Academic committee is authorized to prepare the academic calendar for the session 2019-2020.

Agenda 4 : Regarding different activities of different committees.

Resolution : List of activities conducted by the different sub-committees in:

1. Academic Committee -

- (i) A workshop on developing the interest of teaching through drama. - 10.02.2018
- (ii) An awareness programme through street play about corruption - 21.04.2018
- (iii) A guidance and counseling programme on all the academic and non-academic activities of the B.Ed. course - 22.10.2018

2. Extension Service Committee -

- (i) A tree plantation programme in Haiborgaon High School on 06.09.2018
- (ii) A discussion programme on parental attitude towards male and female children at home in Haiborgaon high school on 29.04.2019
- (iii) A programme on art competition in Khagarijaan high school on 17.09.2019

3. Library Committee -

- (i) Library software reinstallation- 18.01.2018
- (ii) Binding of previous copies of journal - 20.03.2018
- (iii) Orientation programme on time management on the occasion of Librarian day celebration - 12.08.2018
- (iv) Purchasing of books and journal - 03.12.2018
- (v) Library orientation programme- 20.10.2018

4. Guidance and Counseling Committee -

- (i) A guidance and counseling programme on all the academic and non-academic activities of B.Ed. course on 22.10.2018

Sewali Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Manoshikta Baruah

Dr. Manoshikta Baruah
Chairman
College of Education, Nagaon

6. Alumni Association –

- (i) Maintenance of college garden
- (ii) Social service programme on 19.02.2018
- (iii) Art competition organized in Khagorijaan School on 08.06.2018
- (iii) Awareness camp on “Anemia at Motiramm Bora Girls’ High School” on 23.04.2019

Agenda 5 : Regarding date of the next meeting.

Resolution: It was decided that the next meeting will be held on October 2020.

SBorah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Manoshikha Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of IQAC meeting held on 12.10.2019

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	<i>Baruah</i>
2.	Sri Sahajananda Ojah	G.B. member	
3.	Sri Atul Ch. Borah	G.B. member	<i>A. Ch.</i>
4.	Sri Alok Goswami	G.B. member	<i>A. Goswami</i>
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Arup Saikia	G.B. member	
7.	Sri Jahnavi Das	Staff member	<i>Jahnavi Das</i>
8.	Dr. Sewali Borah	Coordinator	<i>Sewali Borah</i>
9.	Sri Mitali Devi	Staff member	<i>M. Devi</i>
10.	Sri Bandana Sabhapandit	Staff member	<i>B. Sabhapandit</i>
11.	Sri Samar Dev	Office member	<i>Samar Dev</i>
12.	Sri Dilip Saikia	Office member	<i>D. Saikia</i>
13.	Sri Jatindra Mohan Borah	Office member	<i>Jatindra Mohan Borah</i>
14.	Sri Chayanika Handique	Alumni member	<i>Chayanika Handique</i>
15.	Sri Lipika Hazarika	Student member	<i>Lipika Hazarika</i>

Sewali Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of the IQAC meeting held on 12.10.2019

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 12.10.2019 at 11.00 a.m. in the room of IQAC.

The minutes of the meeting are as follows:-

Agenda 1 : Regarding minutes of the previous meeting and implementations.

Resolution: Coordinator explained on different activities held according to the resolutions of the last meeting.

Agenda 2 : Regarding organization of a workshop on M.Ed. practicum.

Resolution: Meeting discussed on the matter and decided to organize a workshop on 'M.Ed. practicum' in the month of November, 2019. All the members took part in the agenda. Meeting also decided to invite Prof. Gayatree Goswami, HoD, Department of Education and Prof. Kaberi Saha, Department of Education, Gauhati University as resource person for the purpose.

Agenda 3 : Regarding arrangement of classes for TET candidates.

Resolution : Meeting discussed on the matter of SWO programme. All members offered their valuable suggestions in this regard. All the members agreed with the importance of such programme because all the students of B.Ed. 2nd year going to be appeared in Teacher Eligibility Test conducted by the govt. of Assam. Then meeting decided to arrange extra classes for TET preparation by college faculty for extra one hour per day.

Agenda 4 : Regarding date of the next meeting.

Resolution: It was decided that the next meeting will be held on Feb. 2020

S Borah

Dr. Sewali Borah
Coordinator IQAC
College of Education, Nagaon

Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of IQAC meeting held on 12.02.2020

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	Baruah
2.	Sri Alok Goswami	Employer member	Alok Goswami
3.	Dr. Swapna Neog	G.B. member	Swapna Neog
4.	Sri Debobrata Sarma	Sr. Advocate, member of local community	Debobrata Sarma
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Bhaskar Borah	ACS, member as senior administrative officer	
7.	Sri Jahnavi Das	Staff member	Jahnavi Das
8.	Dr. Sewali Borah	Coordinator	Sewali Borah
9.	Sri Mitali Devi	Staff member	Mitali Devi
10.	Sri Bandana Sabhapandit	Staff member	Bandana Sabhapandit
11.	Sri Samar Dev	Office member	Samar Dev
12.	Sri Dilip Saikia	Office member	Dilip Saikia
13.	Sri Puspendra Rajkhowa	Industrialist	
14.	Mehjebeen Hussain	Asst. Coordinator	
15.	Sri Lipika Hazarika	Alumni member	Lipika Hazarika
16.	Sri Kangkan Krishna Hazarika	Student member	

EBorah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of the IQAC meeting held on 12.02.2020

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 12.02.2020 at 11.00 a.m. in the room of IQAC.

The minutes of the meeting are as follows:-

Agenda 1 : Regarding minutes of the previous meeting and implementations.

Resolution : IQAC coordinator expressed that all the programmes scheduled in the last meeting was held successfully.


- Workshop on M.Ed. practicum was also held successfully on. Invited resource person HoD, Department of Education, G.U. Prof. Kaberi Saha was present in the programme on 28.11.2019. Number of participant 50.
- TET preparation classes were arranged under SWO programme for the B.Ed. 2nd year and M.Ed. students for two months duration from 10th January, 2020. Number of participant 25.

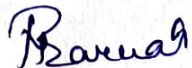
Agenda 2 : Regarding reformation of IQAC.

Resolution : IQAC reforms with the following members as per the new guideline of NAAC.

New members of IQAC

1. Dr. Manoshikha Baruah, Chairperson
2. Sri Alok Goswami, Employer
3. Dr. Swapna Neog, Member from G.B.
4. Sri Biren Das, Member from G.B.
5. Prof. J.C.Kalita, Stakholder
6. Sri Bhashkar Borah, ACS, member as senior administrative officer
7. Sri Debobrata Sarma, Senior Advocate, member of local community
8. Sri Puspendra Rajkhowa, Industrialist
9. Sri Jahnavi Das, Staff Member
10. Dr. Sewali Borah, Co-ordinator
11. Sri Mitali Devi, Staff Member


Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon


Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

- Sri Bandana Sabhapondit, Staff Member
13. Mehjabeen Hussain Asst. coordinator
14. Sri Dilip Saikia, Office Member
15. Sri Samar Dev, Office Member
16. Sri Principriya Phukan, Alumni member
17. Sri Kankan Krishna Hazarika, Student member

Agenda 3 : Regarding reformation of other committees under IQAC.

Resolution :

1. Committee for Curricular aspect
2. Committee for teaching-learning and evaluation
3. Committee for research, innovations and extension
4. Committee for infrastructure and learning resources
5. Committee for student support and progression
6. Committee for governance, leadership and management
7. Committee for institutional values and best practice
8. Committee for Library management

Agenda 4: Regarding hand written magazine.

Resolution : Meeting agreed to preserve the wall magazine of the college in hand written form by the B.Ed. 1st year students.

Agenda 5 : Regarding opening of B.A. course.

Resolution : As per regulations of NCTE on integrated B.Ed. course meeting decided for opening of B.A. course from the session 2020-2021. For this purpose all the members of the college Governing Body and college faculties are requested to take necessary arrangement as per university requirements.

Agenda 5 : Regarding a conference on Gerontology.

Resolution: After due discussion meeting agreed to organize a conference on gerontology. Few prominent names were suggested by the members presented in the meeting. Then meeting decided to invite Prof. Gayatree Goswami, and Prof. Dulumoni Goswami, Department of Education, Gauhati University as resource person for the programme.



Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon


Dr. Manoshikha Baruah
Chairman, IQAC
College of Education, Nagaon

6 : Regarding preparation of Academic Calendar.

Resolution : Academic Committee is authorized to prepare Academic Calendar for the session 2020-2021.

Agenda 7: Regarding Result analysis.

Resolution : B.Ed. final result declared by Gauhati University on 14.12.2017 and the result of the session 2016-2017 is as follows –

	Male	Female	Total
Appeared	19	74	93
Passed	17	60	77
1 st class	10	37	47

Pass percentage 99%

In case fail student necessary action will be taken by the college authority.

Agenda 8 : Regarding date of the next meeting.

Resolution: It was decided that the next meeting will be held on May, 2020.

Sewali Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Manoshikha Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of IQAC meeting held on 25.05.2020

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	<i>Baruah</i>
2.	Sri Alok Goswami	Employer member	<i>Alok Goswami</i>
3.	Dr. Swapna Neog	G.B. member	<i>Swapna Neog</i>
4.	Sri Debobrata Sarma	Sr. Advocate, member of local community	<i>Debobrata Sarma</i>
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Bhaskar Borah	ACS, member as senior administrative officer	
7.	Sri Jahnvi Das	Staff member	<i>Jahnvi Das</i>
8.	Dr. Sewali Borah	Coordinator	<i>Sewali Borah</i>
9.	Sri Mitali Devi	Staff member	<i>Mitali Devi</i>
10.	Sri Bandana Sabhapandit	Staff member	<i>Bandana Sabhapandit</i>
11.	Sri Samar Dev	Office member	<i>Samar Dev</i>
12.	Sri Dilip Saikia	Office member	<i>Dilip Saikia</i>
13.	Sri Puspendra Rajkhowa	Industrialist	
14.	Mehjebeen Hussain	Asst. Coordinator	
15.	Sri Lipika Hazarika	Alumni member	<i>Lipika Hazarika</i>
16.	Sri Kangkan Krishna Hazarika	Student member	

Sewali Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah

Dr. Manoshikha Baruah
Chairperson
College of Education, Nagaon

Proceedings of the IQAC meeting held on 25.05.2020

Agenda 1 : Regarding minutes of the previous meeting and implementations.

Resolution :

- Coordinator said that initial official works are carried out by the Academic committee for the purpose of opening of B.A. Course in the college.
- As per decision of the last meeting a conference on 'gerontology' held successfully on 08.02.2020 in the presence of Prof. Gayatree Goswami, former HoD, Department of Education, Gauhati University as resource person. Number of participant 50.
- The wall magazine of the college is preserved in hand written form named '**Pragya Prajukti**' on 20.04.2019 by the B.Ed. 1st year students of the session 2019-2020. Number of participant 20.
- Academic calendar prepared on 06.05.2020 and distributed among college personal.
- In case of drop out college authority made an enquiry and found that the student got a job in a remote area, as circumstances he could not continue his study.

Agenda 2: Regarding academic calendar.

Resolution: Academic committee is authorized to prepare academic calendar for the session 2020-2021.

Agenda 3: Regarding world environment day.

Resolution : Meeting decided to observe world environment by organizing the following events by the college. Activities are as follows –

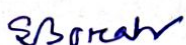
- Plantation of Neem tree
- Awareness programme on 'Love Earth, Save Earth'

Agenda 3 : Regarding different activities of different committees.

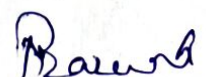
Resolution : List of activities done by different sub-committees :

1. Academic Committee –

1. 2nd Terminal Examination B.Ed 2nd year – 3-11 June
2. Celebration of Yoga Divas – 21st June



Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

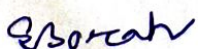


Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

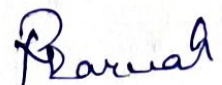
3. Celebration of Independence Day - 15th August
4. Celebration of Teachers' day - 5th September
5. B.Ed 2nd year orientation programme- 6th September
6. B.Ed 1st year orientation programme- 9th September
7. Freshman Social- 23 & 24 October
8. Death Anniversary of Dr. Bhupen Hazarika - 5th November
9. Workshop on Mythology & it's impact on Contemporary life B.Ed 2nd year- 6th November
10. B.Ed 1st & 2nd year First Terminal Examination 23 Nov. to 30th Nov.
11. State level workshop on Gerontology & Test construction (M.Ed) - 28th November
12. Two Day's workshop on Pot painting 2nd year - 10th & 11th December
13. Observation of National Youth Day – 12 January. 2020
14. Observation of Netaji's Birthday- 23th January
15. Celebration of Republic Day - 26th January
16. Celebration of Saraswati Puja- 30th January
17. M.Ed 1st & 2nd year Terminal Examination - 5th Feb. To 12th Feb
18. Micro-Teaching B.Ed 1st year 13th Feb. To 24th Feb.
19. Demonstration class B.Ed 1st year- 5th March
20. M.Ed Get together - 20th March
21. Practice Teaching B.Ed 1st year - 12th March to 24th April.
22. Internship Orientation Programme B.Ed. 2nd Year- 24th January, 2020.

2. Guidance and Counseling Committee –

1. An Educational Guidance Programme for B.Ed students on all the Academic and Non-academic activities. Held on 28/01/2020 at College of Education, Nagaon.
2. A workshop on the preparation of teaching aids . Held on 7/2/2020.



Dr. Sewali Borah
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Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

3. Library Committee-

- (i) Programme on reading habit in the occasion of librarian Day – 12.08.2019
- (ii) Purchasing of books 30.11.2019
- (iii) Journal renewal and new subscription of journal – 12.08.2019

4. Extension Service Committee –

- (i) A programme on art competition in Khagarijaan High School – 17.09.2019
- (ii) A awareness programme on parental attitude towards their child at home in Haiborgaon High School – 29.04.2019.
- (iii) A discussion on parental attitude towards male n female children on 29 . 04.2019 in Haiborgaon High School
- (iv) A workshop on art n craft in Srimanta Shankar Mission on 03.12.2020.
- (v) An art competition in Khagorijan High School on 17.9.2019.

S Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of IQAC meeting held on 01.08.2020

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	Manoshikha Baruah
2.	Sri Alok Goswami	Employer member	Alok Goswami
3.	Dr. Swapna Neog	G.B. member	Swapna Neog
4.	Sri Debobrata Sarma	Sr. Advocate, member of local community	Debobrata Sarma
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Bhaskar Borah	ACS, member as senior administrative officer	
7.	Sri Jahnavi Das	Staff member	Jahnavi Das
8.	Dr. Sewali Borah	Coordinator	Sewali Borah
9.	Sri Mitali Devi	Staff member	
10.	Sri Bandana Sabhapandit	Staff member	Bandana Sabhapandit
11.	Sri Samar Dev	Office member	Samar Dev
12.	Sri Dilip Saikia	Office member	Dilip Saikia
13.	Sri Puspendra Rajkhowa	Industrialist	
14.	Mehjebeen Hussain	Asst. Coordinator	Mehjebeen Hussain
15.	Sri Lipika Hazarika	Alumni member	Lipika Hazarika
16.	Sri Kangkan Krishna Hazarika	Student member	Kangkan Krishna Hazarika

Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of the IQAC meeting held on 01.08.2020

The IQAC Held a virtual meeting on August 01, 2020 at 1 p.m. at Google Meet platform. Principal remained as Chairperson for the meeting.

The minutes of the meeting were as follows:

Agenda 1 : Regarding minutes of the previous meeting and implementations.

Resolution :

- In case of drop out college authority made an enquiry and found that the student got a job in a remote area, as circumstances he could not continue his study.

Agenda 2 : Regarding organization of an International Webinar.

Resolution : Meeting decided to organize an international webinar on "The impact of COVID-19 ON WOMEN AND FAMILY HEALTH" in collaboration with zoological society of Assam on 17th August 2020. Meeting also decided to invite the following resource person for the same.

1. Dr. Anindita Dutta, Prof., Delhi School of Economics
2. Sri Priyabrata Lahkar, President Zoological Society
3. Sri Sahajananda Ojah, President College G.B.
4. Prof. Minalini Goswami, Vice Chancellor Assam Women University
5. Sri Rituparna Bhattacharyya,
6. Dr. B.K. Das, working president of ZSA
7. Prof. Jogen Ch.Kalita, department of zoology, gauhati university
8. Dr. Arpita Roy Choudhury
9. Sri Moushumi Das

Meeting also decided to give the responsibility to Sri Jahnavi Das, Dr. Sewali Bora, and Surajit Nath as co –ordinator to organize the webinar.

Agenda 3 : Regarding date of the next meeting.

Resolution : It was decided that next meeting will be held on November, 2020

Sewali Borah

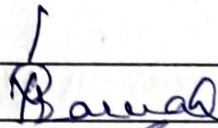

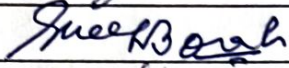
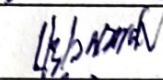
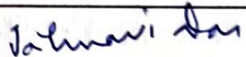
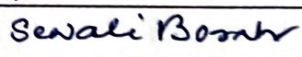

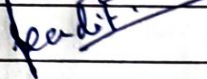

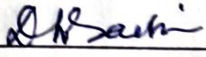
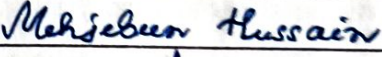


Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

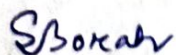
Manoshikha Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

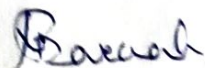
Proceedings of IQAC meeting held on 20.11.2020

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	
2.	Sri Alok Goswami	Employer member	
3.	Dr. Swapna Neog	G.B. member	
4.	Sri Debobrata Sarma	Sr. Advocate, member of local community	
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Bhaskar Borah	ACS, member as senior administrative officer	
7.	Sri Jahnavi Das	Staff member	
8.	Dr. Sewali Borah	Coordinator	
9.	Sri Mitali Devi	Staff member	
10.	Sri Bandana Sabhapandit	Staff member	
11.	Mehjabeen Hussuain	Asst. coordinator	
12.	Sri Samar Dev	Office member	
13.	Sri Dilip Saikia	Office member	
14.	Mehjebeen Hussain	Asst. Coordinator	
15.	Sri Lipika Hazarika	Alumni member	
16.	Sri Kangkan Krishna Hazarika	Student member	



Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon



Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of the IQAC meeting held on 20.11.2020

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 20/11/2020 at 11.00 a.m. in the room of IQAC.

Agenda 1: Regarding minutes of the previous meeting and implementations.

Resolution :

- Coordinator IQAC said that the International webinar on "The impact of COVID-19 ON WOMEN AND FAMILY HEALTH" was held successfully on August 18, 2020. Chief speaker in the webinar were Prof. Malinee Goswami, Honorable Vice-Chancellor, Assam Women Univerity; Dr. Anindita Datta, Associate Prof., Delhi University; Prof. Jogen Ch. Kalita, Dept. of zoology; Sri Sahajanada Ojah, rtrd. Principal, ADP college; Sri Priyabrata Lahkar, president, ZSA; Dr. Balendra Kumar Deka, working president , ZSA; Dr. Rituparna Bhattacharyya, Editor-in-Chief, Dr. Arpita Roychoudhary, Germay; Sri Mausumi Das, Switzerland; Dr. Bidula Sarma, faculty, M.Ed. Dept., Gauhati University. Number of participant 120.

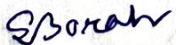
Agenda 2: Regarding SWO programme.

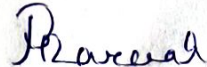
Resolution: Meeting discussed on the matter and decided to organize a programme on 'Making of Earthen Lamp' by the B.Ed. 2nd year students. It will be held on January 2021.

Agenda 3 : Regarding publication of an edited book by the College with ISBN.

Resolution: Meeting discussed on the matter of publication of an edited book with ISBN. Meeting also formed a sub-committee for the Book publication with the following members.

1. Dr. Manoshikha Baruah
2. Sri Alok Goswami
3. Dr. Swapna Neog
4. Sri Jahnavi Das
5. Dr. Sewali Borah
6. Dr. Partha Pratim Phukan
7. Mehzebin Hussian
8. Surajit Nath


Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon


Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

9. Mithun Das

Agenda 4: Regarding organization of a motivational talk program on 'Career service'.

Resolution: Meeting discussed on the matter of organization of a 'career service' program that will be held on March, 2021 at college of education, Nagaon. Meeting decided to invite the following persons as resource person for the same-

1. S.Sunil Dutta Singh, young professional National career service, Govt. of India
2. Rahul Mussahary
3. Manoj Kakoti

Agenda 5 : Regarding Result Analysis.

Resolution : Result analysis is done by the academic committee. Result declared by Gauhati University on 06.10.2020 and the B.Ed. result of the session 2019-2020 is as follows –

	Male	Female	Total
Appeared	25	72	97
Passed	25	72	97
1st class	25	72	97

Pass percentage 100%

Agenda 6: Regarding date for the next meeting.

Resolution: The date for the next meeting will be on January, 2021

S Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of IQAC meeting held on 15.01.2021

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	<i>Baruah</i>
2.	Sri Alok Goswami	Employer member	<i>Alok Goswami</i>
3.	Dr. Swapna Neog	G.B. member	<i>Swapna Neog</i>
4.	Sri Debobrata Sarma	Sr. Advocate, member of local community	<i>Debobrata Sarma</i>
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Bhaskar Borah	ACS, member as senior administrative officer	
7.	Sri Jahnavi Das	Staff member	<i>Jahnavi Das</i>
8.	Dr. Sewali Borah	Coordinator	<i>Sewali Borah</i>
9.	Sri Mitali Devi	Staff member	<i>Mitali Devi</i>
10.	Sri Bandana Sabhapandit	Staff member	<i>Bandana Sabhapandit</i>
11.	Mehjebeen Hussain	Asst. coordinator	<i>Mehjebeen Hussain</i>
12.	Sri Samar Dev	Office member	<i>Samar Dev</i>
13.	Sri Dilip Saikia	Office member	<i>Dilip Saikia</i>
14.	Sri Puspendra Rajkhowa	Industrialist	
15.	Sri Lipika Hazarika	Alumni member	<i>Lipika Hazarika</i>
16.	Sri Chiranjib Saikia	Student member	

Sewali Borah
Dr. Sewali Borah
 Coordinator, IQAC
 College of Education, Nagaon

Baruah
Dr. Manoshikha Baruah
 Chairperson, IQAC
 College of Education, Nagaon

Proceedings of the IQAC meeting held on 25.01.2021

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 25.01.2021 at 12.00 a.m.in IQAC.

The minutes of the meeting are as follows:-

Agenda 1: Regarding minutes of the last meeting and the implementations.

Resolution: IQAC coordinator present details of the activities organized as per the resolution taken in the last meeting.

- College organized SWO programme on Making Earthen Lamp by the B.Ed. 2nd year students on 21.01.2021 and 22.01.2021.
- Research papers were collected during the month of December 2020 for the purpose of Book publication by the college with ISBN.
- COE, Nagaon organized a motivational talk programme on 'career service' on 12.03.21. Resource person were present for the same-
 - (i) S.Sunil Dutta Singh, young professional National career service, Govt. of India
 - (ii) Rahul Mussahary
 - (iii) Manoj Kakoti

Agenda 2: Regarding 'Academic and Administrative Audit'

Resolution: Meeting discussed on the matter and decided to hold the programme on April. All the members were agreed to invite Prof. J.C. Kalita as Resource Person.

Agenda 3: Regarding awareness programme on "Covid-19 pandemic".

Resolution: Meeting discussed on the matter. Coordinator of IQAC said on the importance of organising some awareness programme in different backward areas to prepare the people to fight against Covid-19 pandemic. Sri Atul Ch. Borah suggested to distribute sanitizer among the village people. After due discussion it is decided that the programme will be conducted by the B.Ed. 1st year students of the college.

S. Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Dr. Manoshikha Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Agenda 4 : Regarding hand written magazine.

Resolution : Meeting discussed on the matter and all the members agreed with decision that wall magazine prepared by the B.Ed. 1st year students should be preserved in hand written book format.

Agenda 5 : Regarding Academic Calendar.

Resolution : Academic Committee is authorized to prepare Academic Calendar for the session 2021-2022.

Agenda 6 : Regarding Result Analysis of M.Ed. session 2018-2020.

Resolution : Result analysis is done by the Academic Committee. Result declared by Gauhati University on 18.01.2021 and the result of the session 2018-2020 is as follows –

	Male	Female	Total
Appeared	18	28	46
Passed	18	28	46
1 st class	18	28	46

Total admission = 49, Drop out (2nd year) = 3

Pass percentage 94%

In case of drop out college authority will take necessary action.

Agenda 7 : Regarding date for the next meeting.

Resolution: The date for the next meeting will be on May 2021

Sewali Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Manoshikha Baruah
Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of IQAC meeting held on 20.05.2021

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	<i>Baruah</i>
2.	Sri Alok Goswami	Employer member	<i>Alok Goswami</i>
3.	Dr. Swapna Neog	G.B. member	<i>Swapna Neog</i>
4.	Sri Debobrata Sarma	Sr. Advocate, member of local community	<i>Debobrata Sarma</i>
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Bhaskar Borah	ACS, member as senior administrative officer	
7.	Sri Jahnavi Das	Staff member	<i>Jahnavi Das</i>
8.	Dr. Sewali Borah	Coordinator	<i>Sewali Borah</i>
9.	Sri Mitali Devi	Staff member	<i>Mitali Devi</i>
10.	Sri Bandana Sabhapandit	Staff member	<i>Bandana Sabhapandit</i>
11.	Mehjebeen Hussain	Asst. coordinator	<i>Mehjebeen Hussain</i>
12.	Sri Samar Dev	Office member	<i>Samar Dev</i>
13.	Sri Dilip Saikia	Office member	<i>Dilip Saikia</i>
14.	Sri Puspendra Rajkhowa	Industrialist	
15.	Sri Lipika Hazarika	Alumni member	<i>Lipika Hazarika</i>
16.	Sri Chiranjib Saikia	Student member	<i>Chiranjib Saikia</i>

Sewali Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagson

Baruah
Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagson

Proceedings of the IQAC meeting held on 20.05.2021

The IQAC Held a virtual meeting on May 05, 2021 at 1 p.m. at Google Meet platform. Principal remained as Chairperson for the meeting.

The minutes of the meeting were as follows:

Agenda 1 : Regarding minutes of the previous meeting and implementations.

Resolution : IQAC coordinator said on the activities done successfully as per previous IQAC meeting.

- AAA was held successfully. Prof. J.C. Kalita was present in the programme as resource person on April 8th 2021. All the college faculties and some students were present in the programme. Prof. J.C. Kalita Stressed on research culture by faculty and by college. Number of participant 25.
- Awareness programme on "Covid-19 Pandemic" was held in two villages of Nagaon District. B.Ed. 1st year student Azizur Rehman organized one awareness programme in Juria that is 7 km distant from Nagaon town on 5th feb, 2021. Snigdha Saikia another B.Ed. 1st year student was also organised that programme in Bordowa. College of Education, Nagaon distributed sanitizer among the village people of that particular areas by the two students. Number of participant 40.
- Motivational talk programme was held successfully in the presence of S. Sunil Dutta Sing, Rahul Mushahary, Manoj Kakoti on 12.03.2021 in college premises, students of B.Ed and M.Ed. participated. Number of participant 150.
- Wall magazine '**Latika**' of the session 2020-2021 preserved hand-written format on 26.04.2021 by the B.Ed. 1st year students.
- Academic calendar prepared on 05.05.2021.

Agenda 2: Regarding different activities of different committees.

Resolution : Following activities were conducted by the different committees -

1. Committee for Curricular aspect -

1. 2nd Terminal Examination B.Ed 2nd year – 15th June to 30th June
2. Celebration of Yoga Divas – 21st June

Dr. Sewali Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Dr. Manoshikha Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of the IQAC meeting held on 20.05.2021

The IQAC Held a virtual meeting on May 05, 2021 at 1 p.m. at Google Meet platform. Principal remained as Chairperson for the meeting.

The minutes of the meeting were as follows:

Agenda 1 : Regarding minutes of the previous meeting and implementations.

Resolution : IQAC coordinator said on the activities done successfully as per previous IQAC meeting.


- AAA was held successfully. Prof. J.C. Kalita was present in the programme as resource person on April 8th 2021. All the college faculties and some students were present in the programme. Prof. J.C. Kalita Stressed on research culture by faculty and by college. Number of participant 25.
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Agenda 2: Regarding different activities of different committees.

Resolution : Following activities were conducted by the different committees -

1. Committee for Curricular aspect -

1. 2nd Terminal Examination B.Ed 2nd year – 15th June to 30th June
2. Celebration of Yoga Divas – 21st June


Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon


Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

3. Celebration of Independence Day - 15th August
4. International webinar – Impact of Covid-19 pandemic on women and family health - 21st August
5. Celebration of Teachers' day - 5th September
6. B.Ed 2nd year final examination- 2nd Sept to 29th September
7. Celebration of Republic Day - 26th January
8. B.Ed 1st year orientation programme- 29th January 2021
9. Celebration of Saraswati Puja- 30th January
10. Freshman Social and College Week- 1st March to 5th March
11. Micro-Teaching B.Ed 1st year - 5th April to 7th April
12. Practice Teaching B.Ed 1st year – 19th April to 20th May
13. Internship Orinetation Programme- 22nd Janauray 2021.

2. Committee for teaching-learning and evaluation -

1. 03.12.2020 - Workshop on Art and Craft
2. Covid-19 Pandemic awareness campaign in village area on 15.06.2020.
3. Online counselling for appearing B.Ed. Final examination on online mode on 04.09.2020.

3. Committee for research, innovations and extension -

1. Purchasing of Books, Journals
2. A workshop on art and craft organised in Srimanta Sankar Mission Nagaon, Assam on 03.12.2020
3. Seminar on “ Research Culture” for the M.ed. 1st Year students on 22/12/2020.
4. Workshop on Research Ethics for the M.Ed. 2nd year students on 11/01/2021.

4. Committee for student support and progression –

1. Workshop on Yoga on 05/02/2021.

5. Committee for governance, leadership and management-

1. Three days programme on ICT for Professional Development of Teaching & Non-Teaching staff on 12/12/2020.

S Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

2. Professional Development programme for Teacher on plagiarism and research ethics on 05/01/2021.

3. Professional Development Programme for Non Teaching staff on grooming office behaviour on 28/01/2021.

6. Committee for institutional values and best practice-

Best Practices of the college -

1. Preparation of teaching material for the learners
2. Preparation of videos for online teaching

7. Committee for library management -

1. Purchasing of books and journals
2. Sensitization of library building
3. Extension of library building
4. Write off outdated and damaged books
5. Book hospital rack and Book wish list box has been created.
6. Library orientation programme was held on 29th January and February 2021.

8. Grow –green Committee -

Plantation of Neem and Areca Palm

Maintaining Green cover of the college campus

Ensuring plastic free campus

Maintaining eco-friendly campus

Awareness programme on “Save Earth Love Earth”.

Agenda 3: Regarding celebration of world environment day .

Resolution : Meeting decided to organise World Environment Day with different activities in the month June, 2020.

Sewali Borah
Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah
Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Agenda 5: Regarding date of the next meeting.

Resolution: It was decided that the next meeting will be held on October, 2021.

SBorah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaur

Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaur

Proceedings of IQAC meeting held on 09.10.2021

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	<i>Manoshikha Baruah</i>
2.	Sri Alok Goswami	Employer member	<i>Alok Goswami</i>
3.	Dr. Swapna Neog	G.B. member	<i>Swapna Neog</i>
4.	Sri Debobrata Sarma	Sr. Advocate, member of local community	<i>Debobrata Sarma</i>
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Bhaskar Borah	ACS, member as senior administrative officer	
7.	Sri Jahn timer Das	Staff member	<i>Jahn timer Das</i>
8.	Dr. Sewali Borah	Coordinator	<i>Sewali Borah</i>
9.	Sri Mitali Devi	Staff member	<i>Mitali Devi</i>
10.	Sri Bandana Sabhapandit	Staff member	<i>Bandana Sabhapandit</i>
11.	Mehjebeen Hussain	Asst. coordinator	<i>Mehjebeen Hussain</i>
12.	Sri Samar Dev	Office member	<i>Samar Dev</i>
13.	Sri Dilip Saikia	Office member	<i>Dilip Saikia</i>
14.	Sri Puspendra Rajkhowa	Industrialist	
15.	Sri Lipika Hazarika	Alumni member	<i>Lipika Hazarika</i>
16.	Sri Chiranjib Saikia	Student member	<i>Chiranjib Saikia</i>

Sewali Borah

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College of Education,

Manoshikha Baruah

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College of Education, Nagaon

Proceedings of the IQAC meeting held on 09.10.2021

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 09.10.2021 at 11.00 a.m. in IQAC.

The minutes of the meeting are as follows:-

Agenda 1: Regarding minutes of the last meeting and the implementations.

Resolution : IQAC coordinator said on the different activities held as per resolutions of the last meeting.

- In case of drop out college authority contact with the three students of M.Ed. and it is found that they were not provided NOC by the concerned authority to attend classes regularly.

Agenda 2 : Regarding adoption of a high school for quality guidance.

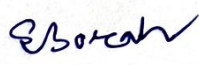
Resolution : College of Education, Nagaon is taking initiative in providing quality guidance in different schools. Meeting discussed on the matter and prepared for adaptation of a new school for the purpose. After due discussion and different suggestions from the members presented in the meeting, it is decided that "Modern Jatiyo Vidyalay" a private high school will be taken for adaptation. Coordinator is authorised to take necessary action as soon as possible.

Agenda 3: Regarding programme of SWO.

Resolution : With the objective of students' all round development, College of Education, Nagaon is organizing workshop to prepare any item from Socially Useful Productive Work since 2016 under SWO. As a part of it, meeting decided to organize 'Bamboo Work' for the B.Ed. 2nd year students during the month of December, 2021.

Agenda 4: Regarding a training programme on "Online Teaching".

Resolution : Due to the lockdown, classes were organized for both M.Ed. and B.Ed. through online mood. Meeting discussed on the agenda. Meeting agreed that for perfect online presentation of subject matter training is essential. Meeting decided that ICT faculty of the college will organize a training programme on 'online teaching' as soon as possible.


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Agenda 5: Regarding fixation of the next meeting.

Resolution: Meeting decided to hold the next meeting on March, 2022.

SBorah

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Baruah

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College of Education, Nagaon

Proceedings of IQAC meeting held on 10.03.2022

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	Baruah
2.	Sri Alok Goswami	Employer member	Alok Goswami
3.	Dr. Swapna Neog	G.B. member	Swapna Neog
4.	Sri Debobrata Sarma	Sr. Advocate, member of local community	Debobrata Sarma
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Bhaskar Borah	ACS, member as senior administrative officer	
7.	Sri Jahnavi Das	Staff member	Jahnavi Das
8.	Dr. Sewali Borah	Coordinator	Sewali Borah
9.	Sri Mitali Devi	Staff member	Mitali Devi
10.	Sri Bandana Sabhapandit	Staff member	Bandana Sabhapandit
11.	Mehjebeen Hussain	Asst. coordinator	Mehjebeen Hussain
12.	Sri Samar Dev	Office member	Samar Dev
13.	Sri Dilip Saikia	Office member	Dilip Saikia
14.	Sri Puspendra Rajkhowa	Industrialist	
15.	Sri Chiranjib Saikia	Student member	
16.	Sri Jyotismita Borah	Student member	Jyotismita Borah
17.	Sri Principiya Phukan	Alumni member	Principiya Phukan

Sewali Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Baruah
Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of the IQAC meeting held on 10.03.2022

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 10.03.2022 at 11.00 a.m. in IQAC.

The minutes of the meeting are as follows:-

Agenda 1: Regarding minutes of the last meeting and the implementations.

Resolution: Coordinator explained on different activities organized by IQAC.

- Modern Jatiya Vidyaloya is adopted as sister institution from 12th November, 2021.
- Workshop on 'Bamboo Work' SWO was done by inviting Sri Premeshwar Das as resource person on December 14,15,16- 2021. Number of participant 100.
- ICT faculty Sri Surajit Nath arranged a training programme for the faculties of the college on 'online teaching' on 24.12.2021. Number of participant 15.

Agenda 2 : Regarding hand written magazine.

Resolution : Meeting discussed on the matter of publication of hand written version of wall magazine. It a good initiative to preserve in form of hand written magazine of the quality thoughts of B.Ed. students that were reflected in college wall magazine. Meeting agreed to do needful regarding the matter immediately.

Agenda 3: Regarding 'pre Rangali Bihu celebration'.

Resolution: Meeting discussed on the matter of pre Rangali Bihu celebration in the college for the first time. After due discussion meeting decided that Mausumi Dutta will remain as in-charge of the program. As per suggestion of Sri Sahajananda Ojah meeting again decided to invite Mr. Debabrata Sarmah, Senior Advocate of Nagaon Bar as a special guest to be felicitated in the occasion.

Agenda 4: Regarding Community service.

Resolution: Meeting discussed on the matter and decided to organize some workshop on 'Gender Inequalities' in different secondary level schools of the Nagaon town. College of

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Education, Nagaon has been organizing awareness programme on 'Gender Inequality' since 2017. Meeting decided to organize awareness programme on gender inequality in this session too in different secondary schools of Nagaon District in the month of April and May, 2021. As per the discussion following secondary level schools were selected.

1. Morikolong High School
2. Dimaruguri High School.
3. Urban Govt, High School.
4. Ratna Kanta Borkakati High School

Agenda 5 : Regarding workshop on "Lesson planning".

Resolution: Meeting discussed on the matter and decided to organize a workshop on lesson plan preparation. Most of the members agreed that along with the college faculties the teachers of some secondary schools of Nagaon town will be invited for participation in the workshop. Prof. Jagat Swargiary is fixed as resource person for the programme.

Agenda 6: Regarding invitation of External Expert for the purpose of NAAC preparation.


Resolution : All the members present in the meeting expressed that an expert team should be invited for monitoring the works of the college relating to the NAAC purpose. After due discussion it is decided that Prof. Jogen Ch. Kalita, NAAC monitoring officer, Govt. of Assam and Prof. Hem Hazarika, former member NAAC peer team will be invited as soon as possible.

Agenda 7 : Regarding Result Analysis of B.Ed. session 2021.

Resolution : Result analysis is done by the Academic Committee. Result declared by Gauhati University on 18.01.2021 and the result of the session 2020-2021 is as follows –

	Male	Female	Total
Appeared	17	82	99
Passed	17	82	99
1 st class	17	82	99

Pass percentage 100%


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Agenda 8: Regarding organization of Awareness programme on gender

Resolution : Meeting decided to organize awareness programme on gender in the month of April and May 2022.

Agenda 9 : Regarding Academic Calendar.

Resolution: Academic Committee is authorized to prepare Academic Calendar for the session 2022-2023.

Agenda 10 : Regarding date for the next meeting.

Resolution: The date for the next meeting will be on May, 2022

EBorah

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Coordinator, IQAC
College of Education, Nagaon

Baruah

Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of IQAC meeting held on 27.05.2022

Members present :

Sl. No.	Name	Designation	Signature
1.	Dr. Manoshikha Baruah	Chairperson	<i>Manoshikha Baruah</i>
2.	Sri Alok Goswami	Employer member	<i>Alok Goswami</i>
3.	Dr. Swapna Neog	G.B. member	<i>Swapna Neog</i>
4.	Sri Debobrata Sarma	Sr. Advocate, member of local community	<i>Debobrata Sarma</i>
5.	Prof. Jogen Ch. Kalita	Stakeholder	
6.	Sri Bhaskar Borah	ACS, member as senior administrative officer	
7.	Sri Jahnvi Das	Staff member	<i>Jahnvi Das</i>
8.	Dr. Sewali Borah	Coordinator	<i>Sewali Borah</i>
9.	Sri Mitali Devi	Staff member	<i>Mitali Devi</i>
10.	Sri Bandana Sabhapandit	Staff member	<i>Bandana Sabhapandit</i>
11.	Mehjebeen Hussain	Asst. coordinator	<i>Mehjebeen Hussain</i>
12.	Sri Samar Dev	Office member	<i>Samar Dev</i>
13.	Sri Dilip Saikia	Office member	<i>Dilip Saikia</i>
14.	Sri Puspendra Rajkhowa	Industrialist	
15.	Sri Chiranjib Saikia	Student member	
16.	Sri Jyotismita Borah	Student member	<i>Jyotismita Borah</i>
17.	Sri Principiya Phukan	Alumni Member	<i>Principiya Phukan</i>

S. Borah

Dr. Sewali Borah
Coordinator, IQAC
College of Education, Nagaon

Manoshikha Baruah
Dr. Manoshikha Baruah
Chairperson, IQAC
College of Education, Nagaon

Proceedings of the IQAC meeting held on 27.05.2022

IQAC coordinator welcomed all the members and briefed about the agenda of the meeting and requested the Principal to Chair the meeting. The meeting held on 27.05.2022 at 11.00 a.m. in IQAC.

The minutes of the meeting are as follows:-

Agenda 1: Regarding minutes of the previous meeting and implementations.

Resolution: Coordinator explained on the different activities held as per the decision of last meeting.

- 'Pre Rongali Bihu celebration' is organized in the college on 09.04.2022 for the first time. The programme was graceful with the presence of Sri Debobrata Samarth, Senior Advocate, Nagaon Bar. All the teaching and non-teaching staff and the students of B.Ed. and M.Ed. were participated in the programme. Number of participant 150.
- Workshop on 'lesson planning' was held successfully in the guidance of Dr. Lawunu Bordoloi, Faculty Sikhakh Prashikhak Mahavidyalaya, instead of Prof. Jagat Swargiarry Prof. Department of Education, Gauhati University on 02.02.2022. Number of participant 100.
- Awareness programmes on 'gender inequality' were very effective for the new generation of the society in the month of April and May, 2022. Number of participant 100.
- Food materials and drinking water distributed among the flood victims in a Flood relief camp in Haiborgaon Girls School on 24.05.22. Number of participant 25.
- Preservation of the wall magazine in hand written version by the B.Ed. 1st year students on 23.04.2022. Name of the magazine is "**Tabaswam**" of the session 2021-22. It a good initiative to preserve in form of hand written magazine of the quality thoughts of B.Ed. students that were reflected in college wall magazine. Number of participant 20.
- Community service organized by M.Ed. Students in the neighbouring market area of the college on 25.02.2022. Total participant were 30.

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- A discussion programme was held on NAAC preparation in the presence of all faculty members, office staff and expert invitees Prof. J.C. Kalita and Prof. Hem Hazarika on 18 march, 2022. Number of participant 50.
- Academic calendar prepared on 13.05.22

Agenda 2 : Regarding celebration of world environment day.

Resolution : Meeting decided to organise World Environment Day with different activities in the month June, 2021.

Agenda 2: Regarding different activities of different committees.

Resolution : Following activities were conducted by the different committees -

1. Committee for Curricular aspect -

1. 2nd Terminal Examination B.Ed 2nd year – 15th June to 30th June
2. Celebration of Yoga Divas – 21st June
3. Celebration of Independence Day - 15th August
4. B.Ed 2nd year final examination- 16th Sept to 29th September
5. Workshop on Mythical thinking in contemporary life - 1st December
6. Three days workshop on Bamboo Craft B.Ed 2nd year – 14th Dec. to 16th December
7. Observation of National Youth Day- 12th January 2022
8. B.Ed 2nd year Unit Test 2022 – 3rd January to 11th January
9. Observation of Silpi Divas - 17th January
10. Celebration of Republic Day - 26th January
11. Celebration of Saraswati Puja- 5th February
12. Freshman Social - 25th and 26th February
13. M.Ed 1st year orientation programme- 3rd March
14. B.Ed 1st year Unit Test – 1st March to 6th March
15. College Week - 9th March to 12th March
16. Micro-Teaching B.Ed 1st year – 25th April to 30th April
17. Demonstration class B.Ed 1st year 6th May
18. Practice Teaching B.Ed 1st year – 9th May to 10th June
19. Internship Orientation Programme B.Ed. 2nd Year- 18th January, 2022.

SBorah

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Committee for teaching-learning and evaluation -

1. Workshop on Mathematics Teaching on 10/11/2021.
2. Workshop on how to teach grammar in lower secondary level in secondary schools on 17/12/2021.
3. Workshop on Art and Craft on 13/04/2022.
4. Workshop on dramatization in teaching on 10/05/2022.

3. Committee for research, innovations and extension -

1. Workshop on library use for research work on 29/11/2021.
2. Workshop on Plagiarism test on 07/05/2022.
3. Awareness programme on Menstrual Health and Hygiene on 20/05/2022.
4. Workshop on Yoga and Meditation in Ratna Kanta High School on 23/04/2022.

5. Committee for student support and progression -

1. Workshop on Meditation, Yoga and Breathing on 13/12/2021.
2. Workshop on Yoga on 05/02/2022.
3. Maintaining College Garden.

4. Committee for governance, leadership and management-

1. Professional development profession for teaching & non- teaching staff on TCT regarding online registration and to open account on different search engine, apps & websites on 10/09/2021.
2. Professional development programme for B.Ed. 1st and 2nd year students on professional ethics on 13/12/2021.
3. Professional development programme M.Ed. 1st and 2nd year students on the recent acts, rules and regulation related to education department, Assam on 02/02/2022.

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Committee for institutional values and best practice-

Best Practices of the college -

- Three days workshop on Bamboo Craft.
- Pre Rangali Bihu celebration.

6. Committee for library management -

1. Purchasing of journals
2. A handwritten magazine was prepared with active participation of students.

7. Grow –green Committee -

Plantation of Neem and Areca Palm

Maintaining Green cover of the college campus

Ensuring plastic free campus

Maintaining eco-friendly campus

Awareness programme on “Save Earth Love Earth”.

Agenda 5 : Regarding date of the next meeting.

Resolution: It was decided that the next meeting will be held on September, 2022.

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